



## MABALACAT CITY COLLEGE

EXCERPTS FROM THE MINUTES OF THE 2<sup>nd</sup> QUARTER MEETING OF THE BOARD OF TRUSTEES OF MABALACAT CITY COLLEGE HELD ON MAY 4, 2020, 2:00 P.M. VIA ZOOM (VIRTUAL)

**Present:**

**Chairperson:** Hon. Crisostomo C. Garbo

**Members:** Hon. Krizzanel C. Garbo

City Mayor, Mabalacat City, Pampanga  
Chairperson, Committee on Education,  
Sangguniang Panlungsod, Mabalacat City,  
Pampanga

Imelda DP. Soriano, Ed.D.  
Ms. Irene Cristy M. Bacolod  
Neil P. Rigdao  
Rosanel L. Dimarucut

Representative, ALCU-National  
President, MCC Faculty Association  
President, MCC Alumni Association  
President, MCC Student Council

**Secretary:** Zenaida C. Mandal

**Guests:** Michelle Aguilar-Ong, DPA

BOT Secretary, Mabalacat City College  
Chief Administrative Officer

Renato Dan A. Pablo II, DIT, CSPE VPAA, Mabalacat City College

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### RESOLUTION NO. 07

Series of 2020

**APPROVING ACADEMIC COUNCIL RESOLUTION No. 4 Series of 2020**  
**"A RESOLUTION ON THE CLOSURE OF THE 2<sup>nd</sup> SEMESTER OF A.Y. 2019-2020 DUE TO COVID19 PANDEMIC IN MABALACAT CITY COLLEGE"**

**WHEREAS**, Article III Section 6 of the City Ordinance No. 60 s. 2016 generally known as **The New Charter of Mabalacat City College**, the *Sangguniang Panlungsod* empowers Mabalacat City College to exercise the general powers prescribed by this Ordinance in order to carry out and perform the powers and functions are hereby vested exclusively by the Board of Trustees;

**WHEREAS**, Article II section 7 (q), of the City Ordinance No. 60 s. 2016 generally known as **The New Charter of Mabalacat City College**, the *Sangguniang Panlungsod* of Mabalacat City empowers the Board of Trustees to exercise and perform such other powers and functions not inconsistent with existing law or ordinance as it may deem necessary for the effective and efficient governance of the College;

**WHEREAS**, the Academic Council Meeting convened by the Vice President for Academic Affairs, Dr. Renato Dan A. Pablo II, and attended by the Academic Affairs Unit Heads last April 22, 2020 at the Quality Assurance Office.

**WHEREAS**, the Office of the Mayor suspended all classes in Mabalacat City on March 14, 2020 due to the threat of the CoVid-19 pandemic;

**WHEREAS**, on March 17, 2020, the entire island of Luzon was put under enhanced community quarantine by the Office of the President through the issuance of the Memorandum from the







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Executive Secretary dated March 16, 2020, wherein one of the directives of the said memorandum was the suspension of school classes and activities in all levels until April 14, 2020;

**WHEREAS**, the Enhanced Community Quarantine (ECQ) was extended until April 30, 2020 through the issuance of the Memorandum from the Executive Secretary dated April 7, 2020;

**WHEREAS**, on April 13, 2020, the Commission on Higher Education issued CHED COVID Advisory No. 6 – Guidelines for the Prevention, Control and Mitigation of the Spread of Coronavirus Disease 19 (COVID-19) in Higher Education Institutions (HEIs);

**NOW, THEREFORE, BE IT RESOLVED**, as it is hereby RESOLVED by the Board of Trustees, through its 2<sup>nd</sup> Quarter Meeting herein assembled, that the 2<sup>nd</sup> Semester of Academic Year 2019-2020 be CLOSED, as recommended by the Academic Council.

**RESOLVED FURTHER**, That ALL CANDIDATES FOR GRADUATION for AY 2019-2020 will be conferred as GRADUATES, *except* those UNOFFICIALLY WITHDRAWN, DROPPED, FAILED DUE TO ABSENCES, OR FAILED TO COMPLY WITH THE REQUIREMENTS OF THE SUBJECT OR COURSE *before the suspension was announced on March 14, 2020*, as verified by the instructors, FOSH, and the Institute Dean. For the release of Transcripts of Record (TOR) and Diplomas, students must comply with the minimal requirements of their Institute and of the Office of the Registrar. The graduation ceremonies for the 2019-2020 batch will be suspended until further notice as mandated by the proper authorities, but this will not defer the issuance of Certificates of Graduation, TOR and Diplomas.

**RESOLVED FURTHER**, That ALL NON-GRADUATING STUDENTS at the time of the suspension of classes (March 14, 2020) will be marked as "PASSED" in their respective courses *except* those UNOFFICIALLY WITHDRAWN, DROPPED, OR FAILED DUE TO ABSENCES *before the suspension was announced on March 14, 2020*, as verified by the instructors, FOSH, and the Institute Dean.

**RESOLVED FURTHER**, that since MCC follows the numerical grade format in printing the TORs, there is a need to determine the numerical grade equivalent of the "PASSED" mark. The first thirty days (30) days of the 1st semester of AY 2020-2021 will be utilized in giving modules, learning materials and reviewers to non-graduating students for the remaining lessons missed during the ECQ. A diagnostic examination will be given towards the end of the said duration in order to determine the numerical grades of the students and to also assess if necessary, bridging methods or tools should be implemented or given to students. The distribution of the said materials will be done online and in person. Students may do online and in person consultations with their teachers during this period. Schedules of the distribution and consultations will be announced.

**RESOLVED FURTHER**, that the 1st Semester of AY 2020-2021 will start on August 3, 2020. It will be adjusted in accordance with the preceding paragraph, and will be compressed to meet the target end date of the semester, which is on December 18, 2020. The distribution will be as follows:

- |    |          |   |         |
|----|----------|---|---------|
| a. | PRELIMS  | – | 4 Weeks |
| b. | MIDTERMS | – | 4 Weeks |
| c. | FINALS   | - | 5 Weeks |



Republic of the Philippines  
Province of Pampanga  
Mabalacat City



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The college faculty will have to adjust their respective course OBTLs to align with the compressed 1st semester Academic Year 2020-2021.

**RESOLVED FINALLY**, that a copy of the resolution be given to Sangguniang Panlungsod of Mabalacat City and other concerned offices for information.

**APPROVED** this 4th day of May, 2020.

Approved by:

**HON. CRISOSTOMO C. GARBO**  
City Mayor/BOT Chair

**HON. KRIZZANEL C. GARBO**  
Member, Chairperson-Committee on Education  
Sangguniang Panlungsod

**IMELDA D. SORIANO, Ed.D.**  
Representative, ALCU-National

**MS. IRENE CHRISTY M. BACO**  
Member, President – MCC Faculty Association

**MS. ROSANEL DIMARUCUT**  
Member, President- MCC Student Council

**MR. NEIL T. RIGDAO**  
Member, President- MCC Alumni Association

Prepared by:

**MS. ZENAIDA C. MANDAL**  
Board Secretary  
MCC, Mabalacat City