



MABALACAT CITY COLLEGE

BOARD OF TRUSTEES

FROM THE MINUTES OF THE 3RD REGULAR MEETING OF THE BOARD OF
TRUSTEES OF MABALACAT CITY COLLEGE
HELD ON AUGUST 24, 2023 2 P.M. VIA MICROSOFT TEAMS

PRESENT:

Vice Chairperson - Dr. Michelle Aguilar-Ong College President

Members -

Dr. Myrna C. Calma President, MCC Faculty Association

Mr. Mark Francis Agnote President, MCC Alumni Association

Mr. Prince EJ N. Manalo President, MCC Student Council

ABSENT:

Hon. Crisostomo C. Garbo Mayor, Mabalacat City

Hon. Noelito B. Castro Chairperson, Committee on Education,
Sangguniang Panlungsod, Mabalacat
City

Dr. Imelda DP. Soriano Representative, ALCU-National

Secretary of the Meeting -

Eunice P. Lansangan, LPT

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RESOLUTION NO. 22
Series of 2023

**APPROVAL OF ACADEMIC RESOLUTION NO. 04 - ACADEMIC
RESOLUTION APPROVING THE PAYMENT FEE FOR SPECIAL EXAMINATION**





MABALACAT CITY COLLEGE

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WHEREAS, Article III Section 6 of the City Ordinance No. 60 s. 2016 otherwise known as The New Charter of Mabalacat City College, provides that the carrying out and performance of the general powers and functions of Mabalacat City College are vested exclusively [in] the Board of Trustees;

WHEREAS, Article II section 7 (q) of the New Charter of Mabalacat City College provides that the Board of Trustees shall exercise and perform such other powers and functions not inconsistent with existing law or ordinance as it may deem necessary for the effective and efficient governance of the College;

WHEREAS, in the Academic Council Meeting convened on March 30, 2023 by the Assistant Vice President for Academic Affairs, Dr. Romeo D. Erese III and was attended by the members of the Academic Council, Registrar Head, and Director for Research Innovations, the Academic Council unanimously recommended the Payment Fee for Special Examination in its Resolution No. 04, series of 2023 - "Approving the Payment Fee for Special Examination";

WHEREAS, conducting a special examination entails additional work, such as constructing and printing new test materials and arranging the new examination schedule;

WHEREAS, students lack valid reasons for not attending the scheduled examination date;

WHEREAS, MCC encounters numerous cases of students taking advantage of the privilege of taking a special examination;

WHEREAS, MCC wants to prevent the recurring of the aforementioned circumstances;

WHEREAS, MCC encourages students to provide adequate notice of their circumstances and to be responsible for their academic commitments.

WHEREAS, the Academic Council recommends the payment fee of Five-Hundred Pesos (Php 500.00) for special examination per subject: Three-Hundred Pesos (Php 300.00) proctor fee, One-Hundred Pesos (Php 100.00) institutional fee, and One-Hundred Pesos (Php 100.00) administrative fee, to prevent students' non-attendance at the scheduled examination due to groundless reasons;

BE IT RESOLVED, that the Board of Trustees of Mabalacat City College approves the said recommendation of the Academic Council in its RESOLUTION NO. 04, series of 2023 - "Approving the Payment Fee for Special Examination";

RESOLVED FURTHER, that the contents of Academic Council Resolution No. 04, series of 2023 shall form part of this resolution;

RESOLVED FINALLY, that a copy of this resolution be furnished to the offices concerned.





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APPROVED this 24th day of August 2023.

Approved by:

HON. CRISOSTOMO C. GARBO

Chairperson, Mayor of the LGU of Mabalacat City

DR. MICHELLE AGUILAR-ONG

Vice Chairperson, College President

HON. NOELITO B. CASTRO

Member, Chairperson - Committee on Education
Sangguniang Panlungsod of the LGU of
Mabalacat City

DR. IMELDA DP. SORIANO

Representative, ALCU - National

DR. MYRNA C. CALMA

Member, President - MCC Faculty Association

MR. MARK FRANCIS AGNOTE

Member, President - MCC Alumni Association





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MR. PRINCE EJ N. MANALO
Member, President - MCC Student Council

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