

MABALACAT CITY COLLEGE

GUIDANCE SERVICES UNIT

FIRST QUARTER ACCOMPLISHMENT REPORT 2022


Major Final Output	Success Indicator (Target + Measures)	Actual Accomplishment
STUDENT AND COMMUNITY PERSPECTIVE: 1. Student Satisfaction		
Output 1: Guidance Services Evaluation	Ensure 100% of Guidance Services evaluation will be administered in all activities given to the students until June 30, 2022.	<p>Converted the revised GSO evaluation form to google forms and disseminated the link to all Institute's 1st year Class Mayors on January 19, 2022.</p> <p>Guidance Services evaluation results on Online Counseling, Consultation Kuwentuhan, Kumustuhan and Orientation were reviewed and checked on February 7, 2022.</p> <p>Faculty evaluation for cycle 2 was posted on GSO Facebook Page and was disseminated to respective Institutes on January 26, 2022.</p>
Output 2: Faculty Evaluation	Ensure 100% of Faculty evaluation will be administered before the end of every cycle until June 30, 2022.	<p>Faculty evaluation results were collated and submitted to the VPAA and were forwarded to respective Institutes on January 31, 2022.</p> <p>Faculty evaluation results for IHTM, IBCE and IASTE were collated and submitted to the VPAA on February 11, 2022.</p>

STUDENT AND COMMUNITY PERSPECTIVE: 4. Optimize Student Support Services		
Output 3: Counseling	100% of referred, called-in and walk-in students for counseling sessions will be served until June 30, 2022	Seventeen (17) of referred, called-in and walk-in students for counseling sessions: 8 IASTE; 6 IHTM; and 2 IBCE students with mental health related concerns, family, personal and academic concerns were served from January to March 2022.
Output 4: Information Services	50 postings (i.e. articles, infographics, articles cover topics ranging from maintaining mental health, self-care, social support, promoting social connectivity and campaigns on women empowerment) on GSO FB page until June 30, 2022.	Twenty-two (22) postings: one (1) GSO Christmas giveaway; one (1) online faculty evaluation announcement; one (1) colorful heart messages; one (1) psychological movie recommendation; one (1) serotonin boost activities; one (1) social media self-care; and one (1) five ways to well-being; one (1) Women's Month Post; five (5) break the bias photo cards; one (1) Hello, Second Semester; one (1) Abante Babae; four (4) Crimson Tribe Says; one (1) Choose your Scenario; one (1) Women's Right Forum Documentation; one (1) World Sleep Day were posted on GSO Facebook page from January to March 2022.
Output 5: Online Consultation	Ensure 100% of students from all Institutes who will reach out to the Guidance Services Office via FB page, SMS, and e-mail will be served until June 30, 2022.	Thirty-four (34) online consultations: six (6) IASTE; six (6) IBCE; six (6) IHTM; and sixteen (16) non MCC students were served through the GSO Facebook page from January to March 2022.
Output 8: Interview	100% of shifting, withdrawal and exit interviews will be served until June 30, 2022	Forty-seven (47) of shifting and withdrawal interviews: twenty-three (23) IASTE; twenty-

		three (23) IBCE; and one (1) IHTM student were served from February to March 2022.
INTERNAL PROCESSES PERSPECTIVE: 5. Smooth Operations Processes		
Output 19: International Organization for Standardization	50% documents and forms will be prepared for the ISO certification on June 30, 2022.	Counseling Processes were developed and initially reviewed by the QA Office on March 15, 16, and 23, 2022.
HUMAN RESOURCES: 3. Enhance Faculty and Staff Development and Resources		
Output 24: Employee Wellness (Facilitator)	100% Supervision and monitoring will be committed in the programs that promotes better mental health for employees every Friday until June 30, 2022.	Seven (7) wellness activities: (1) What New Marites? Tara Mipagkuwentu Kata; (2) 16Personalities; (3) 5 languages of Love; (4) Unconscious Gender Bias Check; (5) Gender Role Test; (6) Trait Mindfulness Test; and (7) Left-Brained/Right-Brained Test were provided during the wellness program every Friday from January to March 2022.


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